

AS.1**DISCLOSURE OF INTERESTS**

Division:	Corporate Services	Date Adopted:	n/a
Section:	Administrative Services	Date Last Changed:	February 2010
File Ref:	13165.10	Last Review Date:	February 2010

POLICY OBJECTIVES

To designate positions, and thereby the staff that occupy them, as “designated persons” under section 441 of the *Local Government Act 1993*.

RELATED LEGISLATION, POLICIES AND PROCEDURES

Local Government Act 1993, Chapter 14 (Honesty and Disclosure of Interests), Part 2 (Duties of Disclosure)

Code of Conduct for Staff, Members of Council Committees, Delegates and Volunteers

POLICY STATEMENT

Part 2 of Chapter 14 of the *Local Government Act 1993*, outlines duties of disclosure for pecuniary interests, including the requirement for a general written disclosure return (section 449) and a specific written disclosure of pecuniary interests when dealing with a specific Council matter (section 459).

Under the Act, “designated persons” must disclose pecuniary interests in accordance with sections 449 and 459.

Section 441 of the Act allows the General Manager to designate positions, and thereby the staff that occupy them as “designated persons”.

The General Manager designates the following Council employees, by virtue of occupying the listed positions, as “designated persons” for the purposes of section 441 of the *Local Government Act 1993*:

- Principal Solicitor
- Executive Manager, Major Projects
- Manager, Finance
- Manager, Development Assessment and Planning

Note: Section 441 automatically designates the General Manager and other Senior Staff of the Council.